

Important

- Read the general information leaflet.
- Write in block letters in **black** or **blue** ink.

Simplifying your steps

If the requested change takes effect, the Directeur de l'état civil will notify certain government departments and agencies by forwarding them the information they need to modify the sex designation and, if applicable, the name recorded in their files, eliminating the need for you to take steps with them regarding the change. You will not have to provide them with a certificate of change of name or sex designation and a new birth certificate as proof of the change. Please note that you must nevertheless contact the Régie de l'assurance maladie du Québec to obtain a new health insurance card.

The following government departments and agencies will be notified automatically:

- Régie de l'assurance maladie du Québec

To modify the name or the sex designation recorded in the file in the context of the Health Insurance Plan and, if applicable, the Public Prescription Drug Insurance Plan.

- **Retraite Québec**

To modify the name or the sex designation recorded in the file, if applicable, in the context of the Québec Pension Plan and the Family Allowances measure

The Director will also inform the ministère de l'Emploi et de la Solidarité sociale, Retraite Québec (for public sector pension plans), the Commission des normes, de l'équité, de la santé et de la sécurité du travail and the ministère de la Sécurité publique (for the Service d'immatriculation des armes à feu du Québec) if the answers you give in this form concern them.

Important! You must check whether you have steps to take with other departments and agencies.

Information on the person concerned by the requested change

1. Surname				2. Usual given name before the requested change			
3. Sex designation before the requested change <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Non-binary (X)			4. Date of birth Year Month Day <div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> <div style="border: 1px solid black; width: 20px; height: 20px;"></div> </div>		5. Social Insurance Number <div style="display: flex; align-items: center;"> <div style="border: 1px solid black; width: 30px; height: 30px; margin-right: 5px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px; margin-right: 5px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px; margin-right: 5px;"></div> – <div style="border: 1px solid black; width: 30px; height: 30px; margin-right: 5px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px; margin-right: 5px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px; margin-right: 5px;"></div> – <div style="border: 1px solid black; width: 30px; height: 30px; margin-right: 5px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px; margin-right: 5px;"></div> <div style="border: 1px solid black; width: 30px; height: 30px;"></div> </div>		

Régie de l'assurance maladie du Québec

6. Enter the health insurance number of the person concerned by the change. As soon as you are notified that the change has taken effect, **you must contact the Régie de l'assurance maladie du Québec to obtain a new health insurance card**, because the card this person holds will no longer be valid.

Health insurance number

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Ministère de l'Emploi et de la Solidarité sociale

7. Does the person concerned by the change have a file with the Ministère de l'Emploi et de la Solidarité sociale (Social Assistance Program, social assistance and support program, employment program, measure or assistance services, professional qualification program or amounts owed to the collection centre)?

☐ Yes ☐ No

If you answered Yes, enter the file number with the Ministère (CP-12) and, if applicable, the professional qualification number.

File number with the Ministère

Professional qualification number

Retraite Québec – Public sector pension plans (RREGOP, PPMP or others)

8. Does the person concerned by the change receive benefits from a public sector pension plan?

☐ Yes ☐ No

Commission des normes, de l'équité, de la santé et de la sécurité du travail

9. Does the person concerned receive benefits from the Commission des normes, de l'équité, de la santé et de la sécurité du travail (income replacement indemnities, death benefits, the reimbursement of drug costs, the payment of the cost of a hearing aid, personal home assistance allowances, care or treatment, etc.)?

☐ Yes ☐ No

If you answered Yes, enter his file number with the Commission. **The information will be sent only if the file number is entered.**

File number with the Commission

Ministère de la Sécurité publique – Service d'immatriculation des armes à feu du Québec

10. Does the person concerned by the change own one or more non-restricted firearms **registered** in the Québec Firearms Registration File?

☐ Yes ☐ No