

Important

- Read the general instructions for completing this form.
- Print or type in **black** or **blue** ink, using upper and lower case letters and any accents, to complete the sections of the form.
- Include **payment**.
- Sign** and **date** Section 7.

An attestation does not replace a certificate or copy of an act.

Section 1: Information of applicant (required section)

| | | | |
|--|---------------------|---|---------------------|
| 1. Surname | | 2. Usuel given name | |
| 3. Home address (number, street, municipality, province and country) | | | 4. Postal code |
| 5. Area code | Phone number (home) | 6. Area code | Phone number (cell) |
| 7. Area code | Phone number (work) | Extension | |
| 8. This application is for <input type="checkbox"/> Myself <input type="checkbox"/> Other : _____ | | 9. Reason justifying the application when information other than that appearing on a certificate is requested | |

Section 2: Attestation requested and search period (required section)

| | | | |
|--|---|------------|----------|
| 10. <input type="checkbox"/> Birth <input type="checkbox"/> Marriage <input type="checkbox"/> Civil union <input type="checkbox"/> Death | 11. Specify the search period requested | Start year | End year |
| | From | To | |

Section 3: Information about the person concerned by the application (required section)

| | | | |
|--|--|---|-------------------------------------|
| 12. Surname | | 13. Usual given name | |
| 14. Other given names (each given name separated by a comma) | | 15. Sex <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Non-binary (X) | 16. Date of birth Year Month Day |
| 17. Place of birth (municipality, province or country if abroad) | | 18. Place of registration of birth, if before 1994 (parish, place of worship, municipality) | |
| Parents | 19. Surname and given name of parent | 20. Relationship <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Parent | |
| | 21. Surname and given name of the other parent | 22. Relationship <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Parent | |

Section 4: Marriage or civil union – Fill out this section if you are requesting an attestation of marriage or civil union.

| | | |
|---|---|---|
| If the person concerned is divorced or if their civil union is dissolved, answer questions 23 and 24. | 23. Date of divorce or of the dissolution of the civil union Year Month Day | 24. Number of the divorce judgment or of the dissolution of the civil union |
| 25. Date of marriage or civil union Year Month Day | 26. Place of registration of marriage or civil union (municipality, place of worship, province, or country if abroad) | |
| 27. Spouse's surname | | 28. Spouse's given names |
| 29. Spouse's date of birth Year Month Day | 30. Spouse's place of birth (municipality, province or country if abroad) | |
| Parents | 31. Surname and usual given name of parent | 32. Relationship <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Parent |
| | 33. Surname and usual given name of the other parent | 34. Relationship <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Parent |

Section 5: Death – Fill out this section if you are requesting an attestation of death.

| | |
|-------------------------------------|---|
| 35. Date of death Year Month Day | 36. Place of death (municipality, province, or country if abroad) |
|-------------------------------------|---|

Section 6: Method of payment

| | |
|--|--|
| Refer to the instructions to determine the total amount payable. | 37. Amount payable: \$ |
| 38. <input type="checkbox"/> Postal or bank money order <input type="checkbox"/> Cheque } Payable to Directeur de l'état civil | |
| 39. Credit card <input type="checkbox"/> VISA <input type="checkbox"/> MasterCard | Credit card number Expiry Date I authorize the Directeur de l'état civil to charge the amount entered in Box 37 to my credit card. |
| X _____ Cardholder's signature (mandatory) | |

Section 7: Applicant's signature

| | |
|--|--------------------|
| 40. X _____ Applicant's signature (mandatory) | 41. Year Month Day |
|--|--------------------|

The application for an attestation

Articles 147 and 148 of the Civil Code of Québec state: "An attestation deals with the presence or absence in the register of an act or of a notation required by law to be made in the act. The registrar of civil status [...] issues an attestation to all persons who apply therefor if the particular or fact it attests to is of the kind which appears on certificates; otherwise, he issues it only to persons who establish their interest."

To obtain an attestation, you must provide precise information on the act being attested to. When information other than that appearing on a certificate is sent to us, the person submitting the application must establish his interest in Box 9 of the form. The Directeur de l'état civil may require a person to produce documents or information to verify his or her identity or interest.

Cost and processing time

We offer **normal** and **accelerated** processing of applications for an attestation. Cost and processing time vary according to the type of processing you choose, the period covered by the search and the accuracy of the information you provide in support of your application. If the information provided is accurate, the cost of an attestation may be appreciably lower.

If you choose normal processing, the document will be sent to you by regular mail. If you choose accelerated processing, the document will be mailed to you by Xpresspost. Please note that Xpresspost service is available only in Canada.

Cost and processing time *

| Accuracy of the information provided and period covered by the search | Normal processing (10 business days) | Accelerated processing (3 business days) |
|---|---|---|
| | Cost by attestation | Cost by attestation |
| The information provided is accurate | \$7.35 | \$43.50 |
| The information provided is approximate or incomplete (period covered by a search of five years or less) | \$24.70 | \$60.85 |
| Cost for every additional year searched | \$5.05 | \$5.05 |

* Excluding event registration time (if recent event), and delivery time.
The amounts are in Canadian dollars and are in effect until March 31, 2024.

How to determine the search period to be covered

You must specify the search period on the attestation application form.

The period you enter is of great importance, and can make a difference as to the amount you must pay to obtain the attestation.

If you cannot indicate a specific period, enter an approximate start year and end year.

For an attestation of birth

If you know the year of birth of the person concerned by the attestation of birth, the start year and end year of the search period correspond to the year the person was born.

For an attestation of marriage or civil union

Depending on the situation of the persons concerned by the attestation of marriage or civil union, there are several ways to determine the search period to be covered.

If the persons are married or united in a civil union, the start year and end year for the period correspond to the year of the marriage or civil union.

If the person is single, the start year for the period corresponds to the year the person became of legal age to marry (16 years old) or enter into a civil union (18 years old). The end year corresponds to the current year.

If the person was born outside Québec, the start year for the period corresponds to the year the person settled in Québec. The end year corresponds to current year.

If the person is divorced, the start year for the period corresponds to the date of the last divorce judgment. The end year corresponds to the current year.

If the person's civil union is dissolved, the period begins the year the civil union was dissolved following a court judgement or a joint notarial declaration.

For an attestation of death

The start year and end year for the period correspond to the year of the person's death.

What payment methods are accepted?

Depending on how you submit your application, the following payment methods are accepted:

| | |
|---------|--|
| By mail | Credit card (Visa and Mastercard*), cheque, postal money order, bank money order |
| By fax | Credit card* |

* Visa and Mastercard debit cards are not accepted.

ATTENTION:

- Postdated cheques are not accepted. The application and cheque will be returned to the sender.
- Payment by cheque may extend the processing time.

How to submit the application

By mail

Attestations
Directeur de l'état civil
2535, boulevard Laurier
Québec (Québec) G1V 5C6

By fax

418 528-9316

Note

If you fax your application, it may not be legible. If this occurs, we will be unable to process your application and additional delays must be anticipated.

To reach us

By phone

Québec: 418 644-4545
Montréal: 450 644-4545
514 644-4545
Elsewhere in Québec: 1 877 644-4545

By mail

Directeur de l'état civil
2535, boulevard Laurier
Québec (Québec) G1V 5C6

By email

etatcivil@dec.gouv.qc.ca

Website

www.etatcivil.gouv.qc.ca